

**MINUTES OF THE MEETING OF SHAWBURY PARISH COUNCIL  
HELD IN THE VILLAGE HALL ON TUESDAY MAY 8<sup>TH</sup>. 2012 at  
7.00pm.**

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**Public Session:**

There were three people in attendance and the Chairman welcomed them to the meeting. She introduced Mrs. Sally Johnson, Head Designate of the new school. Sally stated that she had asked to come to the meeting as she wanted to meet the Members and give a brief explanation of her role. She hoped that the school and the council could work closely together. Members welcomed her to the parish and promised to give her and the re-organised school their full support.

Mr. and Mrs. Hands then spoke to Members about the developments on their property known as Jayroc, as they had seen it was an agenda item. They gave an explanation of the name, confirmed that this was not a business venture and wanted to dispel many rumours that were circulating. The horse and carriage activity was purely a hobby and they hoped to do a drive through the village on bank holiday Monday. There were no further plans for development beyond what had already been applied for. Members stated that they were happy with the explanations and that their concerns had been allayed.

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**Present:**

Mrs. J. Manley (Chairman)  
Mr. R. Bailey  
Mr. D. Baldwin  
Mr. R. Rathbone  
Mr. R. Pinches  
Mr. A. Brown  
Mr. D. Roberts  
Mr. J. Kennedy  
Mrs. T. Howells

**In Attendance:**

The Parish Clerk.  
Mr. S. Jones (Shropshire Councillor).  
Flt. Lt. Byne (RAF Shawbury)

**12/21 Apologies:**

Apologies were received and accepted from Mrs. F. Medley, Mrs. G. Matthews and Mrs. S. Dove. Chairman reported that Mrs. Matthews was undergoing treatment in a Birmingham hospital and Members expressed concern and wished her well.

**12/22(a) Election of Chairman:**

Mrs. Manley was proposed and seconded and was elected on a unanimous vote.

**12/22(b) Election of Vice Chairman:**

Mrs. Dove was proposed and seconded and elected on a unanimous vote.

**12/23 (a) Appointment of Committee Members and Representatives:**

There were no resignations and the all positions were confirmed for a further year.

**12/23 (b) Confirmation of Individual Councillor Responsibilities:**

It was decided to remove 'policing and security' from the list and Mrs. Howells offered to take over responsibility for the Children's Play area on the playing field. Other than those two changes the list was re-affirmed.

**12/24 Declaration of Personal or Prejudicial Interests:**

Mr. Bailey, Mr. Brown and Mr. Roberts declared an interest in Agenda Item 6

**12/25 Minutes of Meeting held on April 10<sup>th</sup>. 2012:**

The minutes of the meeting, having been circulated, were approved and signed by the Chairman as a true record after the following statement was deleted from 12/04(1)) '*he had agreed to get the contents analysed*'.

**12/26 Matters Arising:**

(a) Skateboard event (12/04(a))

There was nothing further to add to the reports that had already been made.

(b) Highways (12/10(b1))

A response had been received from the Highways Department stating that the footpath alongside the A53 would be added to the list and repaired when finance was available.

(c) Glebe Lease (12/04(c))

Clerk reported that he tried to contact Mr. Watney several times and had also emailed the archdeacon but there had been no response. The solicitor representing the Council had been informed that there were some issues to be resolved.

Clerk was asked to try again and Mr. Jones asked to be included as he would try and find out if there was a problem.

(d) Playing Field Sign (12/04(d))

Mr. Bailey reported that there had been a delay in obtaining the metal casing for the sign but that it should be erected within the next few days.

(e) Gateway into Moat from A53 (12/18(1c))

It was reported that this had been completed and Mr. Roberts was thanked for the work he had done and congratulated on an excellent result.

(f) A53 drainage into Moat area (12/18(1e))

A report had been received from Mr. Walshaw (Highways Engineer) disclaiming any responsibility for the problem and suggesting it had been caused by activity on the site. There were diverse reactions to his report and after detailed discussion it was decided that the problem could be resolved by inserting a covered 6-9 inch drainage pipe, which would allow the water to drain away. Issue referred back to the Moat Committee for possible action.

(g) Bikes on Field (12/04(1))

There had been a number of instances of motorised cycles being used on the playing field and the extended area of the Glebe. Reports had been made to the beat officer who had stressed the need to phone 101 when this was taking place and the police would try to get there in time to catch the offenders. Members were asked to be vigilant and report any activity to the police.

(h) Jayroc Stables (11/253(b))

Clerk stated that this was on the agenda simply to report that the planning application was being discussed by Shropshire Council's planning committee on May 29<sup>th</sup>. and the Council could send a

representative. It was decided in view of the information received at the start of the meeting that this would not be necessary.

(i) Photocopier - Maintenance agreement (12/15(b))

Clerk reported that after discussions with the Chairman he was recommending that the Council should initially opt for a one year agreement and this was agreed. Clerk also reported that Myddle and Broughton Parish Council had agreed to pay 20% of the cost.

(j) Riding for the Disabled (12/05(4))

Mr. Jones reported that after further consideration the lady concerned had decided not to proceed with the application to use land at Little Wytheford.

(k) Slimming World (12/10(3b))

It was noted that the offending sign on the A53 on the entrance to the village had not been removed. Clerk was asked to check with Mrs. Medley whether she had been able to speak to the organisers about these signs.

(l) Litter and Broken Glass (11/251)

Mr. Bailey and the Chairman reported that there had been a great improvement over the past month and it was hoped that this would continue.

(m) Shropshire Council Streetlights (12/252(d))

Mr. Jones reported that the light by the traffic lights and one other light had been replaced and that in total six lights owned by Shropshire Council were being replaced.

**12/27 Correspondence:**

Members considered the following correspondence received by the Clerk since the last meeting:

1. NALC – The Localism Act 2011 – General Power of Competence.

Clerk reported that this was a new Government initiative and was replacing ‘The Power of Well Being’. However it would not affect the current Council but would have to be revisited after next year’s elections providing at least eight Members were elected rather than being co-opted.

2. ALC – Benefits of Membership.

3. Sue Thomas – grant offer for Jubilee Celebration – a total of £352.00 had been donated by the Local Joint Committee.

4. Edward West – public meeting re. Wem area SAMDev.

5. James Anthony Edwards – Briefing event at Shirehall (later cancelled).

6. Stacey Bowen – local connections for 42, Millbrook Drive.

8. South Shropshire Housing Association, including a grant for £500.00 towards the Jubilee Celebrations.

**12/28 Accounts for Payment:**

It was resolved to pay the following invoices:

Mr .J. Wilson	Salary (May + back pay)	£586.55
Mr. J. Wilson	Expenses (April)	£74.91
Mr. J. Wilson	Presentation plaques	£13.90
Inland Revenue	Income Tax (May)	£146.35
Mr. T. Creber	Village work (May)	£417.00
Mr. A. Brown	Moat Expenses March 26 <sup>th</sup> . – April 9 <sup>th</sup> .	£58.30
Mr. D. Roberts	Materials for repair of wicket gate	£86.75

Mr. R. Bailey	Mowing in April:	
	Erdington Play Area	£108.00
	Moat and paths	£ 35.00
	Cycle track	£40.00
		£183.00
NWP Power Systems	Streetlight maintenance (April)	£261.82
Cura Technical Solutions	Photocopier 1 year maintenance agreement	£226.80
Nobridge Ltd.	Grass cutting (March/April)	£376.80
ALC	Annual Membership Fee	£688.84
Hope House	Jubilee Day – ducks	£25.00
Shropshire Trophy Centre	Jubilee Day – Trophies	£21.85
Shropshire Sound Road show	Jubilee Day	£80.00

### **12/29 Financial Statement:**

A financial statement was tabled and approved.

### **12/30 CCTV:**

#### Broadband Link

Clerk reported on a discussion held with Mr. Roberts (Shropshire Council). He was unable to give any guarantee that a free service could be provided for more than six months but would ensure that the provision offered was sufficient to cover the cost of setting up the broadband connection.

He confirmed that it was possible for local volunteers to become qualified to access the information from the camera and he could provide some initial training free of charge but CRB checks and the cost of certificates would need to be paid for by the Council. Mr. Jones pointed out that certification from SIA would be required to be fully qualified and this was an expensive procedure. Clerk was asked to check out the information on the web site.

#### Village Hall Costs

ORP Surveillance had forwarded a paper indicating the likely cost of running the recording system, which was much less than the Village Hall Committee had suggested. Document had been forwarded to Mrs. Medley for the Village Hall Committee to consider.

### **12/31 Jubilee Celebrations:**

The Chairman gave a detailed update on the activities planned for the day and stated that a programme was being produced for distribution. She still needed warning road signs for road closures etc; a small generator and volunteers to act as marshals on the day.

The mugs had been delivered and would be distributed to the children at the schools. Extra mugs were available for purchase.

### **12/32 Burial Ground:**

#### Paths:

Quotations for the construction of the pathways had been received from two contractors and after consideration it was unanimously agreed to accept the quote from R. A. Allmark & Sons and to have concrete edging to the paths. The quoted price was £6,597.50 (+ VAT). Mr. Kennedy agreed to oversee the project together with Mrs. Medley if she wished to help.

#### Burial of Ashes:

Mrs. Medley had reported on a meeting with the Vicar, who was happy with the proposal to set aside an area for the burial of ashes and to restrict the plaques to an agreed size and type of stone.

He had suggested that if relatives wanted to erect a headstone, the ashes should be buried amongst the graves with the appropriate fee being paid. This was approved by Members.

Clerk stated he would update the regulations and send a copy to Members for approval before they were printed and put on display in the burial ground.

### **12/33 Exchange of Information:**

#### (a) Agenda Items for the next meeting:

None raised.

#### (b) Issues needing urgent attention:

##### (1) Highways:

No issues raised

##### (2) Streetlights:

No issues raised.

##### (3) Other:

Mr. Bailey outlined concerns he had about children digging up areas of the cycle track and making it unsafe. He had drafted an article for the Parish magazine seeking the help of parents and a letter to the new head of the school asking for her support and had asked the Clerk to amend them and send them out as official Council documents.

### **12/34 Annual Parish Meeting:**

An agenda for the meeting was approved and it was agreed that the Chairman should provide a written report and respond to any comments or questions raised from the floor. Mr. Brown agreed to add a report about developments in the Moat.

### **12/35 Other Information:**

1. Clerk stated that he had received information that there was a leak from the sewerage man hole cover by the bridge on the A53. He had reported it to Severn Trent who had promised urgent action.
2. A quotation of £350.00(+VAT) had been received from NWP to re-sleeve column 98 in Hazeldine Close. Quotation was accepted.

### **12/36 Reports from:**

#### **(a) Police:**

A written report had been received showing that in the period from March 1<sup>st</sup>. – April 30<sup>th</sup>. the following offences had been recorded:

Vehicle Crime – 1; Burglary – 4; Burglary (other) – 2; Assault -1; Theft – 2.

#### **(b) Youth:**

No report tabled

#### **(c) RAF Shawbury:**

Flt. Lt. Byne reported that:

1. The opening of the new gymnasium had been very successful.
2. Because of the demands on service personnel for duty during the Olympics it had been necessary to cancel the planned Family Day and curtail the physical education activity provided for trainees.

**(d) Shropshire Council:**

Mr. Jones reported that:

1. He had arranged for dropped kerbs to be placed in Millbrook and at the junction of Wem Road and Oak Drive and asked for suggestions for other locations where they were needed.
2. Under new regulations Shropshire Council could run areas of work in conjunction with other partners as commercial activities and had started to activate this power.
3. The Council was going ahead with the plan to turn off some street lights for part of the night. As well as hoping to save money it would improve the carbon footprint.
4. Plans for the new school were well advanced and representatives from the Parish Council would be invited to view them.
5. Outline design plans for the planned crossing on the A53 would be sent to the Clerk for distribution.

Finally he urged everyone to respond to a request from Shropshire Council to seek faster broadband in the County

**12/37 Projects for consideration by Greenhous Ltd:**

A proposal from Mr. Bailey to apply for a grant to erect a substantial gate between the playing field and the extended area of the Glebe at a cost of £2,185.00 was approved. Clerk to action.

**12/38 Planning Applications:**

A. The following application had been considered since the last meeting and no objections raised.  
59, Bridgeway – erection of first floor extension to rear of property.

B. The following applications were considered:

1. Myrtle Cottage, Wytheford Road – erection of a replacement dwelling.
2. Land at Wytheford Ford – siting of a cabin to provide live/work unit for an on site supervisor and extension to current pool.

Both applications supported.

Amended plans for development at London House and 59, Bridgeway were considered but no further comment was made.

**12/39 Committee Reports:**1. Moat Committee:

Minutes of the Moat Group Committee Meeting had already been forwarded to Members and no issues were raised. Secretary was congratulated on the clarity of the document

2. ALC Area Committee

Chairman reported that she had attended a meeting in Edinburgh House on 17<sup>th</sup>. April, when there were only nine members in attendance.

Business had included a short report from the police, mainly about work in the Market Towns and a presentation by Andrew Mortimer (Planning Department, Shropshire Council) on the Core Strategy and SAMDev.

**1240 Press Matters:**

Clerk to report details of the planned Annual Parish meeting; the re-election of officers and the problems with the cycle track.

**12/41 Date and Time of next meeting:**

The next meeting will be on June 12<sup>th</sup>. at 7.00pm in Shawbury Village Hall.

**Approved as a true record of the Meeting.**

**Signed \_\_\_\_\_ (Chairman)      Date \_\_\_\_\_**